An Invitation to Apply for the Position of
Data Analyst
Collaborative for Academic, Social, and Emotional Learning (CASEL)
Chicago, Illinois
Posting Date: January 2020

Who We Are
The Collaborative for Academic, Social, and Emotional Learning (CASEL), a nonprofit organization based in Chicago, is dedicated to advancing the science and practice of social and emotional learning (SEL). CASEL’s mission is to help make evidence-based social and emotional learning (SEL) an integral part of preschool through high school education across the country. We believe that systemic educational efforts that promote students’ social and emotional competence are a key ingredient that will enable all young people in our diverse society to lead healthier, happier, more productive, and fulfilling lives.

What You’ll Bring
At CASEL, you will join a team of people with diverse backgrounds and experiences, who are inspired by our mission and highly motivated to change children’s lives through SEL in education. If you have been complimented for your communication skills, pegged as a problem solver, and proven you thrive in a fast-paced environment, you will be right at home here. We are looking for talented people who are eager to learn, embrace challenge, cultivate strong relationships, and push themselves, their work and the people around them to the next level.

Job Brief
The Data Analyst will work under the direct supervision of the Director of Research-Practice Partnerships and collaborate with other research and practice team members.

Key Responsibilities
As a Data Analyst, you will work with a variety of data to assess both continuous improvement and systemic social and emotional learning implementation. Specific responsibilities will include:

● Develop a systematic approach to analyzing both process and outcome data.
● Determine how to translate a variety of data forms into a quantitative data set that can be used for reliable statistical analysis.
● Prepare clear and compelling written documents and presentations for stakeholders who may not have experience working with complex data.
● Generate insightful and/or innovative ways of using and presenting data that advance CASEL’s work and goals.
● Analyze the impacts of implementation quality on social, emotional and academic outcomes for students and practitioners.
● Create survey instruments, protocols, and/or reporting structures for CASEL’s school and district sites.
● Interpret data to provide feedback and support to schools, districts, and states included in CASEL’s ongoing research.
● Codify knowledge (practices & content) and support the development of dissemination products (e.g., white papers, and infographics)
● Collaborate proactively with team members on all projects and work.
• Perform other related duties and participate in special projects as assigned.

Qualifications
• Bachelors or Masters degree in Social Sciences or Education with quantitative research skills, with comfort interpreting results from statistical procedures
• Background in education (highly preferred)
• Experience conducting statistical analysis, including executing descriptive statistics, correlations and linear and logistic regression analysis (required)
• Experience with statistical analysis software such as R, or SPSS (Preference towards R)
• Experience with mixed methods research and analyses
• Ability to efficiently analyze information across longitudinal data sources using a variety of systems
• Ability to critically assess challenges and identify flexible, effective solutions in ambiguous situations
• Excellent project management skills, the ability to work independently and efficiently in a fast-paced environment, and to manage multiple responsibilities simultaneously
• Strong interpersonal skills and the ability to work with a range of stakeholders and across organizations required

Compensation
CASEL offers a competitive compensation package commensurate with experience.

To Apply
Please email a thoughtful cover letter and resume by February 14, 2020 outlining how your skills and experience meet the qualifications of the position and stating how you heard about this opportunity to careers@casel.org. Please include the position title in the subject line of your email message. We regret that we will not be able to respond to phone inquiries about this position.

The Collaborative for Academic, Social, and Emotional Learning is an equal opportunity employer. CASEL evaluates applicants for employment on the basis of qualifications, merit, and work-related criteria without regard to race, color, religion, gender, national origin, age, sexual orientation, mental or physical disabilities, pregnancy, medical condition, marital status or any other characteristic protected by law. CASEL employs diverse staff and values a diverse work environment.